



Use E-Verify to verify the employment eligibility of all new hires.

- Ensuring a legal and documented workforce is the first step to preventing trafficking issues in the workplace.

Utilize the entertainer contact sheet for all independent contractors as a condition of services.

- Performers are typically independent contractors or licensees; as such the member businesses **cannot** complete I-9s and run E-Verify checks on the performers.
- However, because the COAST initiative is primarily aimed at preventing trafficking of performers, COAST compliant members will establish protocols not otherwise required by law in order to verify performer status and authorization to work. All COAST compliant members will utilize the Entertainer Contact Sheet to obtain basic information on all performers, including documentation verifying identity and authorization to work.
- Entertainer Contact Sheet info will be kept with entertainer records, NOT with I-9 records.

Establish an internal compliance and training program related to the interdiction and detection of trafficking victims that incorporates indicators of Trafficking.

- Display ICE and NGO Human Trafficking Awareness Posters
- Distribute Human Trafficking Indicators cards from HSI
- Establish proactive training with HSI and NGO's

Require the hiring process to be conducted only by individuals who have received appropriate I-9 and Trafficking awareness training

Establish a procedure for employers to report to HSI credible information of suspected trafficking.

- Coordinate with NGOs to encourage individuals to report information separately where they are not inclined to report directly to law enforcement.

Identify COAST Point of Contact for HSI and NGO's

Ensure safeguards to verify employees and independent contractors/licenses are implemented uniformly and in a manner to ensure that U.S. citizens and authorized workers do not face discrimination with respect to hiring, firing, or recruitment because of citizenship status or national origin.